



Student Guide

For

Online Course Registration

LOGSIS

Please read the following guide carefully before contacting the university and remember to review it from time to time because there will be additions and amendments according to queries and questions.

Fast links

Online course registration

A course that does not appear on the online list of courses

Changing the password

Program of study

Changing the section

Important notes

Online course registration

1. Click the following link:

http://sisweb.asu.edu.om/portal/pls/portal/logsisw.cow_start

And you can access the link in ASU website:



2. Enter your university ID number and your own password.

Enter your Single Sign-On user name and password to sign in

User Name

Password

Make sure you enter the password as created.

Forgot your password?

3. The system may ask you to change your own password. Make sure you reset a new password made up of English letters and numbers and in the event of encountering any problem on this page, make sure that you do not have any issues with the department of registration.

If you not asked to change your password, please go to step six.



Kindly note that:

- The minimum length of your password should be: 6 characters.
- You should change your password after: 60 days.
- Your password should contains only alphanumeric characters: [a-z], [A-Z] and [0-9].
- **After changing your password and upon later logging in, it will be verified as you created here differentiating between capital and small letters.**

Old Password

New Password

Confirm New Password

UPDATE

4. The following page will appear after clicking the “Change” button.

Single Sign-Off

Application Name	Logout Status
Oracle Portal (portal)	✓

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Return

5. Click “Return” to go back to the log in page again and write your university ID number and your password set up in the previous step.

Enter your Single Sign-On user name and password to sign in

User Name

Password

Login **Cancel**

Make sure you enter the password as created.

Forgot your password?

6. If there are no issues with the finance, the registration operation starts. In case you have any questions about the courses or the number of credit hours, you may ask your academic advisor.



Your plan of study semester is Fall 2017-2018
Spring 2017-2018 Semester

Setup Registration Student Info

Section Schedule

Course Prerequisites

02/2018

Register In Courses

Final Exam

Tuesday Wednesday Thursday

			01
06		07	08

To register courses, go to the “Program of Study” by clicking the link shown below.

Welcome 19916021, Mohamed Half Hamed Al Khamisi
Advisor : Mohamed Yash
Bachelor in Electronics and Communication Engineering - Class: Year 3
Your plan of study semester is Fall 2017-2018
Spring 2017-2018 Semester

Logout Help

Setup Registration Student Info

Program Of Study

PRINT

Not Registered Fail or Withdraw or Incomplete Registered Completed

Credits: 66/137

COMPULSORY COURSES

Program Requirements	Credits	Rank	Semester	Min Grade	Grade	Passed Credits/Out Of	Prerequisite Crs.
ECEN112 Computer Programming	3	-	2016-1	-	TC		
ECEN211 Digital Systems	3	-	2016-1	-	TC		< MATH101
ECEN221 Circuits Theory I	3	-	2016-1	-	TC		< MATH102
ECEN281 Digital Systems Lab	1	-	-	-	-		< ECEN211
ECEN112 Microcontrollers	3	-	-	-	-		< ECEN112 + < ECEN211
ECEN322 Circuit Theory II	3	-	2016-1	-	TC		< ECEN221
ECEN331 Electronics I	3	-	2016-1	-	TC		< ECEN221
ECEN332 Electronics II	3	-	-	-	-		< ECEN331
ECEN441 Signals And Systems	3	-	2016-2	-	C+		< MATH102 + < ECEN221
ECEN342 Analog Communication Systems	3	-	2017-1	-	C		< MATH204 + < ECEN341
ECEN351 Electromagnetic Theory I	3	-	2016-2	-	C		< MATH203 + < ECEN221
ECEN381 Circuits Lab	1	-	-	-	-		< ECEN221 + < ECEN322
ECEN392 Electronics I Lab	1	-	-	-	-		< ECEN331
ECEN431 Communication Electronics	3	-	-	-	-		< ECEN332 + < ECEN342
ECEN441 Digital Communication Systems	3	-	-	-	-		< ECEN342
ECEN452 Electromagnetic Theory II	3	-	2017-1	-	C		< ECEN351
ECEN481 Control Systems	3	-	-	-	-		< ECEN341
ECEN481 Electronics Lab II	1	-	-	-	-		< ECEN381
ECEN482 Communication Lab I	1	-	-	-	-		< ECEN342
ECEN533 Power Electronics	3	-	-	-	-		< ECEN332
ECEN441 Digital Signal Processing	3	-	2017-1	-	C		
ECEN581 Communication Lab II	1	-	-	-	-		< ECEN441
ECEN591 Capstone Design Project I	3	-	-	-	-		
ECEN592 Capstone Design Project II	3	-	-	-	-		< ECEN591
MATH215 Linear Algebra	3	-	-	-	-		< MATH102

ELECTIVE COURSES

Program Requirements	Cr. Req	Course Req.	Min Grade	Cr. Min	Credit Taken
Electronics & Com Eng Elect	9	3	-	9	0

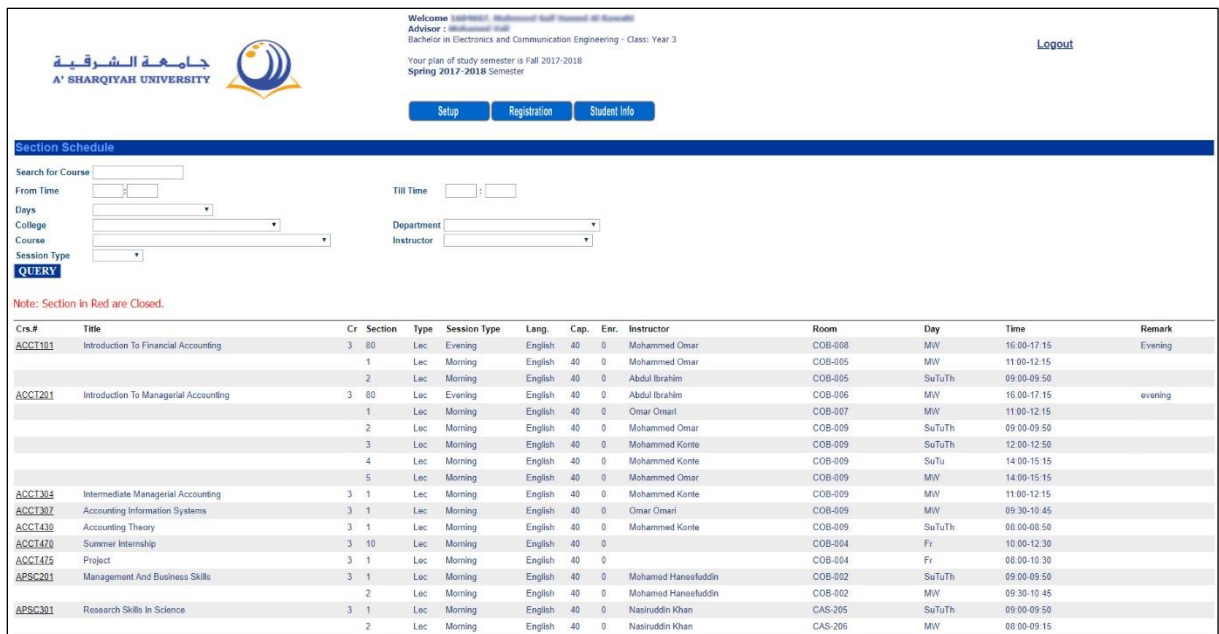
Legend: "C" Prerequisite, "Cr" Pre or Corequisite, "C" Corequisite, "Tk" Taken before, "Tk" Taken in same semester

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When you choose courses, make sure that you took the course prerequisites (if any). The demonstration below may be helpful.

After making sure you have met the course mandatory prerequisites, go to the list of the courses and their sections as demonstrated below.

- Now, before you go to the final step, you must choose the section for each course and its time. Make sure there is no time clash among the courses you have chosen. You should also make sure that the sections you have chosen are not closed (full). The following demonstration may be helpful.



Section Schedule

Search for Course:

From Time: To Time:

Days:

College:

Course:

Session Type:

Department:

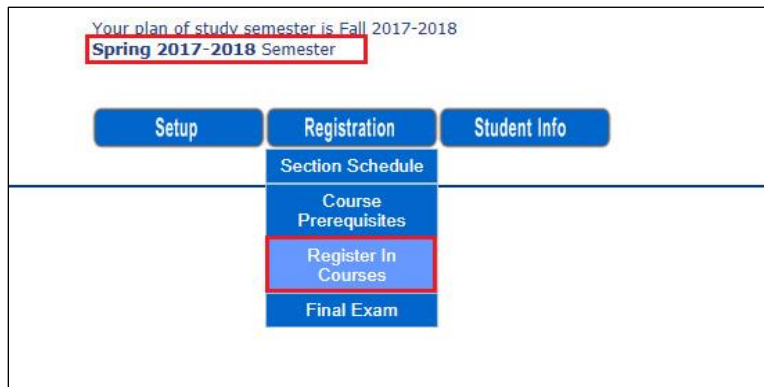
Instructor:

QUERY

Note: Section in Red are Closed.

Crs.#	Title	Cr	Section	Type	Session Type	Lang.	Cap.	Enr.	Instructor	Room	Day	Time	Remark
ACCT101	Introduction To Financial Accounting	3	80	Lec	Evening	English	40	0	Mohammed Omar	COB-008	MW	16:00-17:15	Evening
			1	Lec	Morning	English	40	0	Mohammed Omar	COB-005	MW	11:00-12:15	
			2	Lec	Morning	English	40	0	Abdul Ibrahim	COB-005	SuTuTh	09:00-09:50	
ACCT201	Introduction To Managerial Accounting	3	80	Lec	Evening	English	40	0	Abdul Ibrahim	COB-006	MW	16:00-17:15	evening
			1	Lec	Morning	English	40	0	Omar Omari	COB-007	MW	11:00-12:15	
			2	Lec	Morning	English	40	0	Mohammed Omar	COB-009	SuTuTh	09:00-09:50	
			3	Lec	Morning	English	40	0	Mohammed Konte	COB-009	SuTuTh	12:00-12:50	
			4	Lec	Morning	English	40	0	Mohammed Konte	COB-009	SuTu	14:00-15:15	
			5	Lec	Morning	English	40	0	Mohammed Omar	COB-009	MW	14:00-15:15	
ACCT304	Intermediate Managerial Accounting	3	1	Lec	Morning	English	40	0	Mohammed Konte	COB-009	MW	11:00-12:15	
ACCT307	Accounting Information Systems	3	1	Lec	Morning	English	40	0	Omar Omari	COB-009	MW	09:30-10:45	
ACCT430	Accounting Theory	3	1	Lec	Morning	English	40	0	Mohammed Konte	COB-009	SuTuTh	08:00-08:50	
ACCT470	Summer Internship	3	10	Lec	Morning	English	40	0		COB-004	Fr	10:00-12:30	
ACCT475	Project	3	1	Lec	Morning	English	40	0		COB-004	Fr	08:00-10:30	
APSC201	Management And Business Skills	3	1	Lec	Morning	English	40	0	Mohamed Haneefuddin	COB-002	SuTuTh	09:00-09:50	
			2	Lec	Morning	English	40	0	Mohamed Haneefuddin	COB-002	MW	09:30-10:45	
APSC301	Research Skills In Science	3	1	Lec	Morning	English	40	0	Nasiruddin Khan	CAS-205	SuTuTh	09:00-09:50	
			2	Lec	Morning	English	40	0	Nasiruddin Khan	CAS-206	MW	08:00-09:15	

- To access the registration link, see the demonstration below.



Your plan of study semester is Fall 2017-2018
Spring 2017-2018 Semester

Setup Registration Student Info

Section Schedule

Course Prerequisites

Register In Courses

Final Exam

Setup Registration Student Info

Change Semester
Change Password
Change Language
Calendar

Change Semester

Semester Spring 2017-2018 UPDATE

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9. In case any of these messages appear:

“Registration time is not verified for this student – read only.”

Online registration not allowed.

The section closed, you cannot proceed.

First: Make sure you are registering on the date assigned according to the academic department and college-joining year as posted on the college’s web site.

Second: Make sure that you select the current semester on your own page, or change the semester as follows:

Student Registration

CLEAR ALL SUBMIT SHOW SCHEDULE TO PRINT SHOW ADVISING REPORT

Select the desired course from the list then click on [Add]. Once you added all required courses, click on [Submit] in order to confirm your registration.

Select Course

Select Course	ADD	Dropped Courses
BCGE001 Arabic Language Lec. 4 (14:00-15:30) (SuTu) (A-201)	▼ CLEAR	▼
BCGE001 Arabic Language Lec. 5 (15:30-17:00) (SuTu) (A-206)	▼ CLEAR	▼
BCGE001 Arabic Language Lec. 6 (17:00-18:30) (SuTu) (A-206)	▼ CLEAR	▼
BCGE001 Arabic Language Lec. 7 (18:30-20:00) (SuTu) (A-206)	▼ CLEAR	▼
BCGE003 Oman Society Lec. 5 (14:00-15:30) (SuTu) (A-202)	▼ CLEAR	▼
BCGE003 Oman Society Lec. 6 (15:30-17:00) (SuTu) (A-210)	▼ CLEAR	▼
BCGE003 Oman Society Lec. 7 (15:30-17:00) (MoWe) (A-210)	▼ CLEAR	▼
BCGE003 Oman Society Lec. 8 (17:00-18:30) (MoWe) (A-301)	▼ CLEAR	▼
IC3 IC3 Lec. 4 (14:00-15:30) (MoWe) (B-Lab-8)	▼ CLEAR	▼
IC3 IC3 Lec. 10 (14:00-15:30) (MoWe) (B-Lab-9)	▼ CLEAR	▼
IC3 IC3 Lec. 11 (15:30-17:00) (MoWe) (B-Lab-9)	▼ CLEAR	▼
IC3 IC3 Lec. 12 (17:00-18:30) (MoWe) (B-Lab-9)	▼ CLEAR	▼
IC3 IC3 Lec. 13 (18:30-20:00) (MoWe) (B-Lab-9)	▼ CLEAR	▼
IC3 IC3 Lec. 15 (15:30-17:00) (SuTu) (B-Lab-9)	▼ CLEAR	▼
IC3 IC3 Lec. 16 (17:00-18:30) (SuTu) (B-Lab-9)	▼ CLEAR	▼
LAW123 Principle Of Economics Lec. 1 (14:00-15:30) (SuTu) (B-B112)	▼ CLEAR	▼
LAW123 Principle Of Economics Lec. 2 (15:30-17:00) (MoWe) (B-B115)	▼ CLEAR	▼
LAW223 Involuntary Sources Of Obligations Lec. 1 (14:00-15:30) (SuTu) (B-B214)	▼ CLEAR	▼
LAW223 Involuntary Sources Of Obligations Lec. 2 (15:30-17:00) (MoWe) (B-B213)	▼ CLEAR	▼

10. You can select the required courses. You can select any of the courses on the list, as they are all eligible. The closed sections and the courses whose prerequisites are not met will not appear on the list.

Student Registration

CLEAR ALL **SUBMIT** **SHOW SCHEDULE TO PRINT** **SHOW ADVISING REPORT**

Select the desired course from the list then click on [Add]. Once you added all required courses, click on [Submit] in order to confirm your registration.

Select Course

LAW123 Principle Of Economics Lec. 1 (14:00-15:30) (SuTu) (B-B112) **ADD**

Added Courses **Dropped Courses**

1.	BCGE001 Arabic Language Lec. 6 (17:00-18:30) (SuTu) (A-206)	CLEAR	<input type="text"/>
2.	IC3 IC3 Lec. 10 (14:00-15:30) (MoWe) (B-Lab-9)	CLEAR	<input type="text"/>
3.	LAW123 Principle Of Economics Lec. 1 (14:00-15:30) (SuTu) (B-B112)	CLEAR	<input type="text"/>

In case a course does not appear on the list, there may be the possibility that:


- The course has a prerequisite, which has not been met (check the program of study).
- The section is closed /full (check course schedule).
- The course not offered this semester (check course schedule).

After selecting the required courses, the page must be as follows:

11. Now click SUBMIT.

CLEAR ALL **SUBMIT**

Taken Courses Load:0 Min Load:9 Max Load:18 Status:Normal

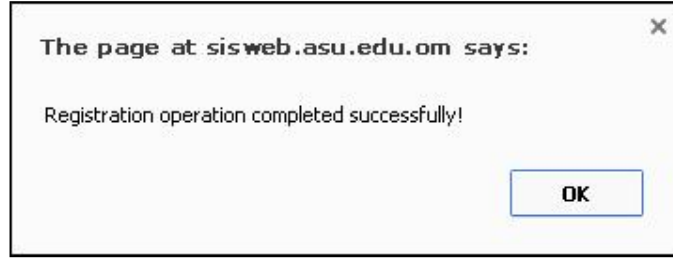
 *****Time Conflict Exists between Course BCGE001 and Course BCGE003**

Advisor: Ishaq .

Student Registration

12. You may get a wrong message like the one below:

13. After resolving all the problems that you have encountered, you may get the following message:



14. Then the registered courses will appear as below.

Taken Courses Load:15 Min Load:9 Max Load:18 Status:Normal				
Crs.#	Title	Credits	Load	Schedule
BCGE001	Arabic Language	3	3	6 - (17:00-18:30) (SuTu) (A-206)
BCGE003	Oman Society	3	3	5 - (14:00-15:30) (SuTu) (A-202)
LAW323	القضاء الإداري	3	3	1 - (15:30-17:00) (SuTu) (B-B305)
LAW413	Civil And Commercial Procedures 2	3	3	2 - (18:30-20:00) (MoWe) (B-B113)
LAW415	Internal Practical Training	3	3	1 - (20:00-21:30) (SuTu) (B-B114)

15. In such manner, you have successfully registered the required courses.



If you are asked to change your own password, create a new one using English letters and numbers.

If you fail to complete the registration process, contact the Finance and the Department of registration.

If you cannot access the online service, contact the following number: