جامعة الشرقية
A' SHARQIYAH UNIVERSITY

Student Guide

For

Online Course Registration

LOGSIS

Please read the following guide carefully before contacting the university and remember to review it from time to time because there will be additions and amendments according to queries and questions.

Fast links

Online course registration

A course that does not appear on the online list of courses

Changing the password

Program of study

Changing the section

Important notes

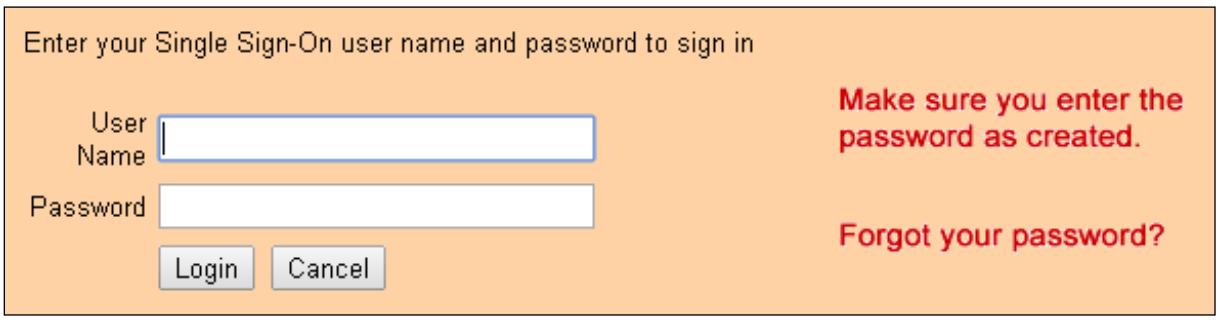
Online course registration

1. Click the following link:

   http://sisweb.asu.edu.om/portal/pls/portal/logsisw.cow_start

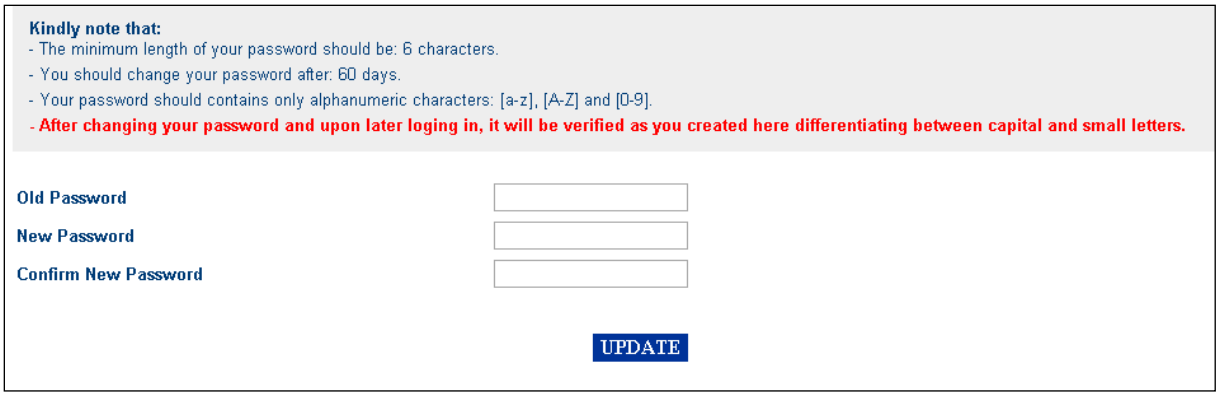
   And you can access the link in ASU website:

2. Enter your university ID number and your own password.

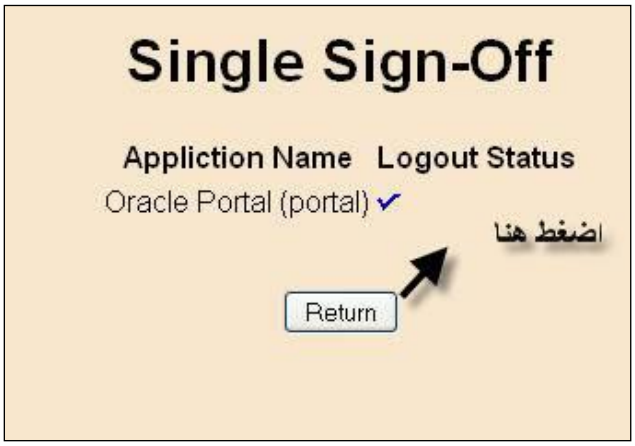


3. The system may ask you to change your own password. Make sure you reset a new password made up of English letters and numbers and in the event of encountering any problem on this page, make sure that you do not have any issues with the department of registration.

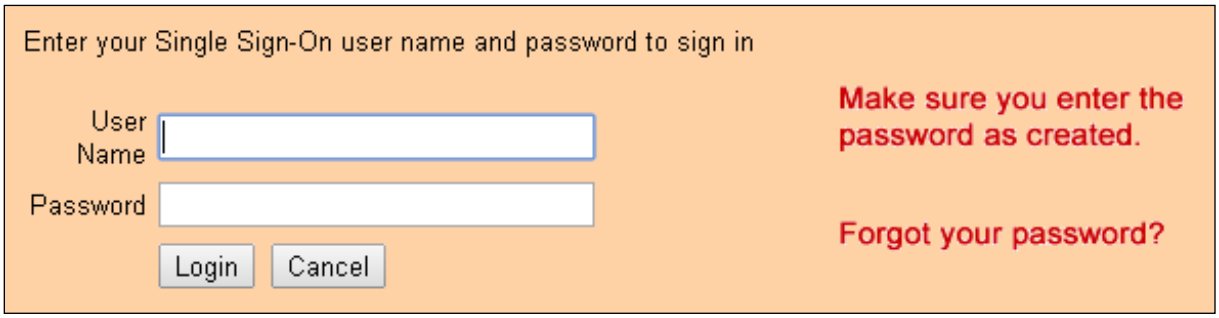
   If you not asked to change your password, please go to step six.



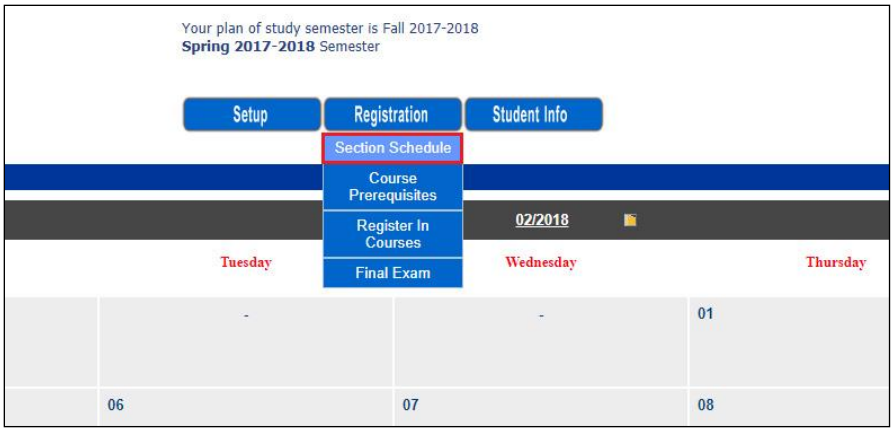
4. The following page will appear after clicking the "Change" button.



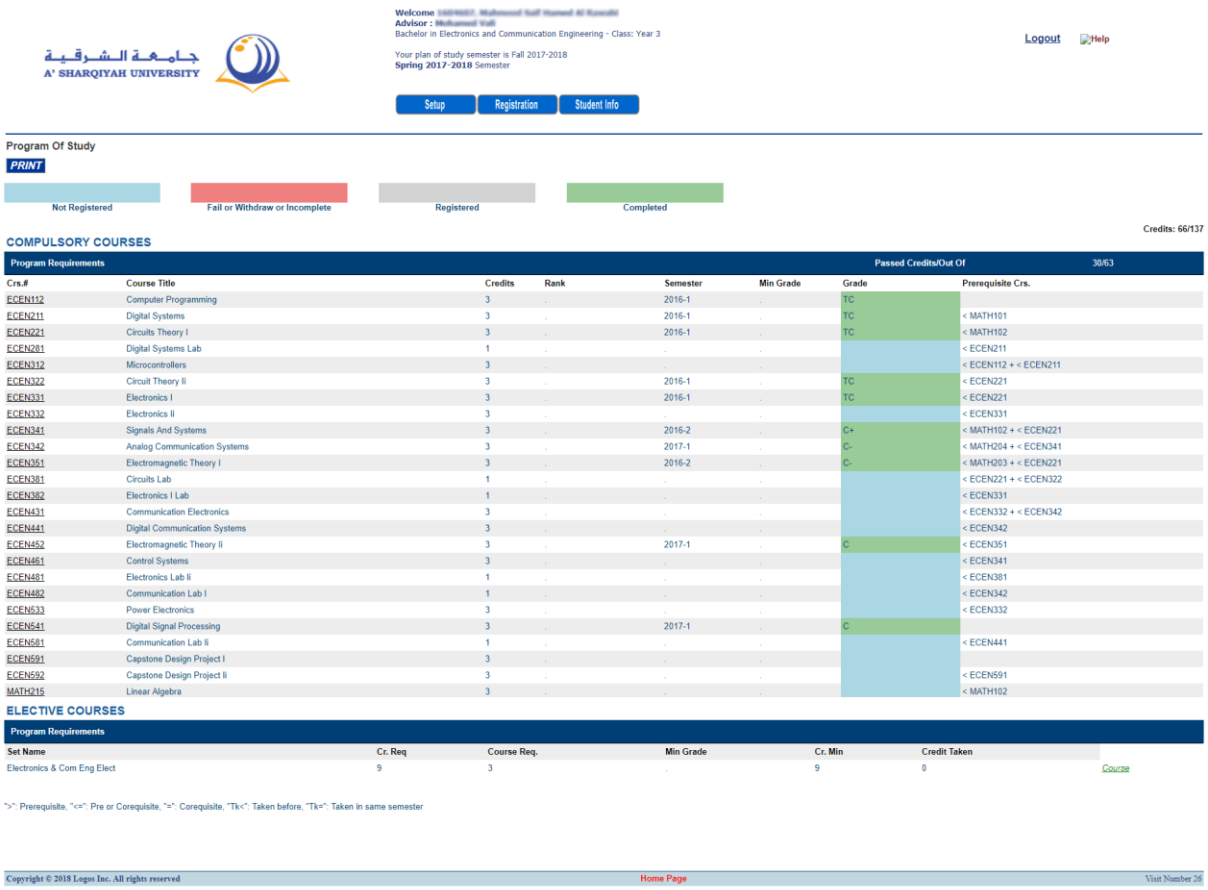
5. Click "Return" to go back to the log in page again and write your university ID number and your password set up in the previous step.



6. If there are no issues with the finance, the registration operation starts. In case you have any questions about the courses or the number of credit hours, you may ask your academic advisor.



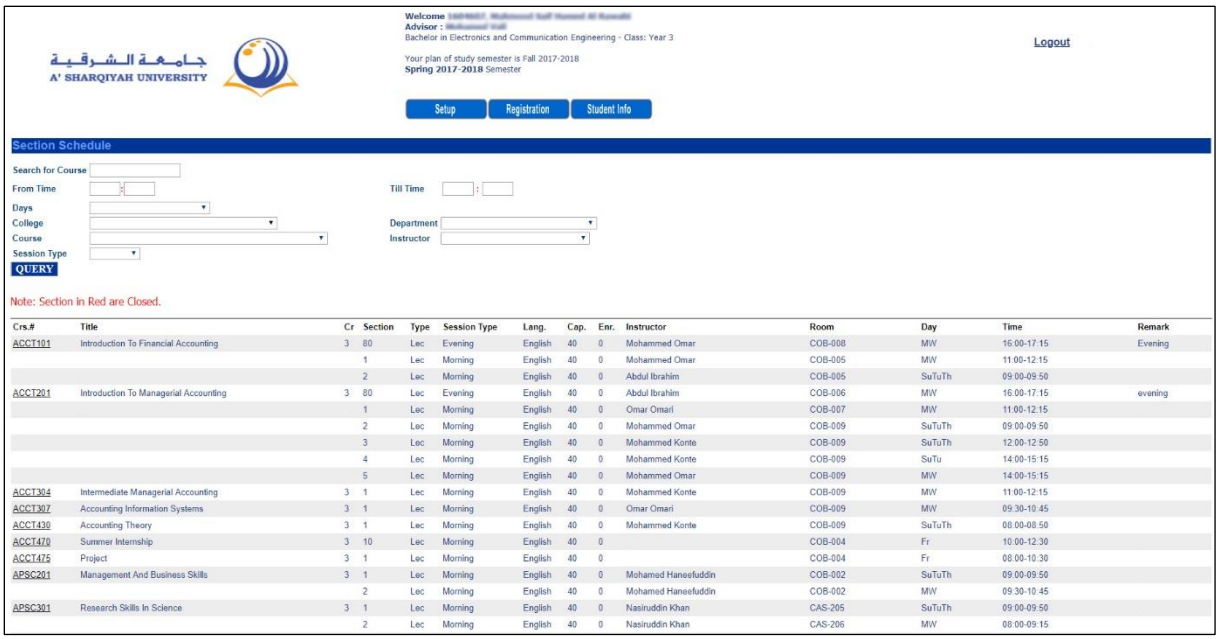
To register courses, go to the "**Program of Study**" by clicking the link shown below.



When you choose courses, make sure that you took the course prerequisites (if any). The demonstration below may be helpful.

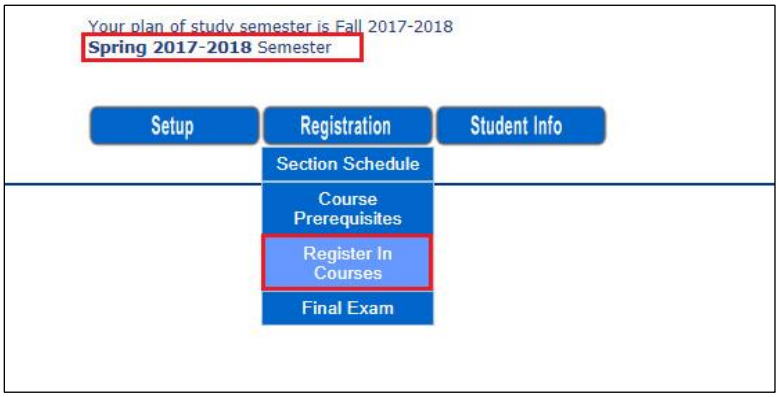
After making sure you have met the course mandatory prerequisites, go to the list of the courses and their sections as demonstrated below.

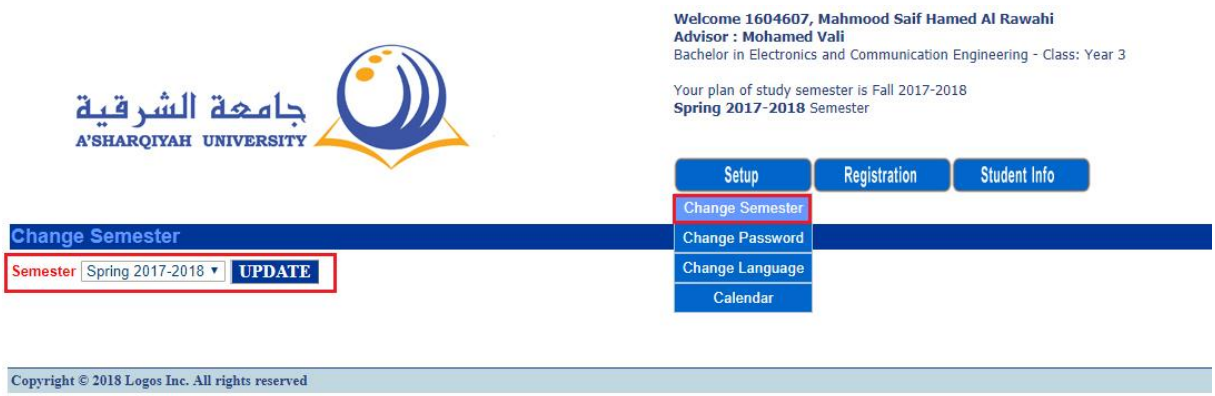
7. Now, before you go to the final step, you must choose the section for each course and its time. Make sure there is no time clash among the courses you have chosen. You should also make sure that the sections you have chosen are not closed (full). The following demonstration may be helpful.



Crs.#	Title	Cr	Section	Type	Session Type	Lang.	Cap.	Enr.	Instructor	Room	Day	Time	Remark
ACCT101	Introduction To Financial Accounting	3	80	Lec	Evening	English	40	0	Mohammed Omar	COB-008	MW	16:00-17:15	Evening
			1	Lec	Morning	English	40	0	Mohammed Omar	COB-005	MW	11:00-12:15	
			2	Lec	Morning	English	40	0	Abdul Ibrahim	COB-005	SuTuTh	09:00-09:50	
ACCT201	Introduction To Managerial Accounting	3	80	Lec	Evening	English	40	0	Abdul Ibrahim	COB-006	MW	16:00-17:15	evening
			1	Lec	Morning	English	40	0	Omar Omari	COB-007	MW	11:00-12:15	
			2	Lec	Morning	English	40	0	Mohammed Omar	COB-009	SuTuTh	09:00-09:50	
			3	Lec	Morning	English	40	0	Mohammed Konte	COB-009	SuTuTh	12:00-12:50	
			4	Lec	Morning	English	40	0	Mohammed Konte	COB-009	SuTu	14:00-15:15	
			5	Lec	Morning	English	40	0	Mohammed Omar	COB-009	MW	14:00-15:15	
ACCT304	Intermediate Managerial Accounting	3	1	Lec	Morning	English	40	0	Mohammed Konte	COB-009	MW	11:00-12:15	
ACCT307	Accounting Information Systems	3	1	Lec	Morning	English	40	0	Omar Omari	COB-009	MW	09:30-10:45	
ACCT430	Accounting Theory	3	1	Lec	Morning	English	40	0	Mohammed Konte	COB-009	SuTuTh	08:00-08:50	
ACCT470	Summer Internship	3	10	Lec	Morning	English	40	0		COB-004	Fr	10:00-12:30	
ACCT475	Project	3	1	Lec	Morning	English	40	0		COB-004	Fr	08:00-10:30	
APSC201	Management And Business Skills	3	1	Lec	Morning	English	40	0	Mohamed Haneefuddin	COB-002	SuTuTh	09:00-09:50	
			2	Lec	Morning	English	40	0	Mohamed Haneefuddin	COB-002	MW	09:30-10:45	
APSC301	Research Skills In Science	3	1	Lec	Morning	English	40	0	Nasiruddin Khan	CAS-205	SuTuTh	09:00-09:50	
			2	Lec	Morning	English	40	0	Nasiruddin Khan	CAS-206	MW	08:00-09:15	

8. To access the registration link, see the demonstration below.





9. In case any of these messages appear:

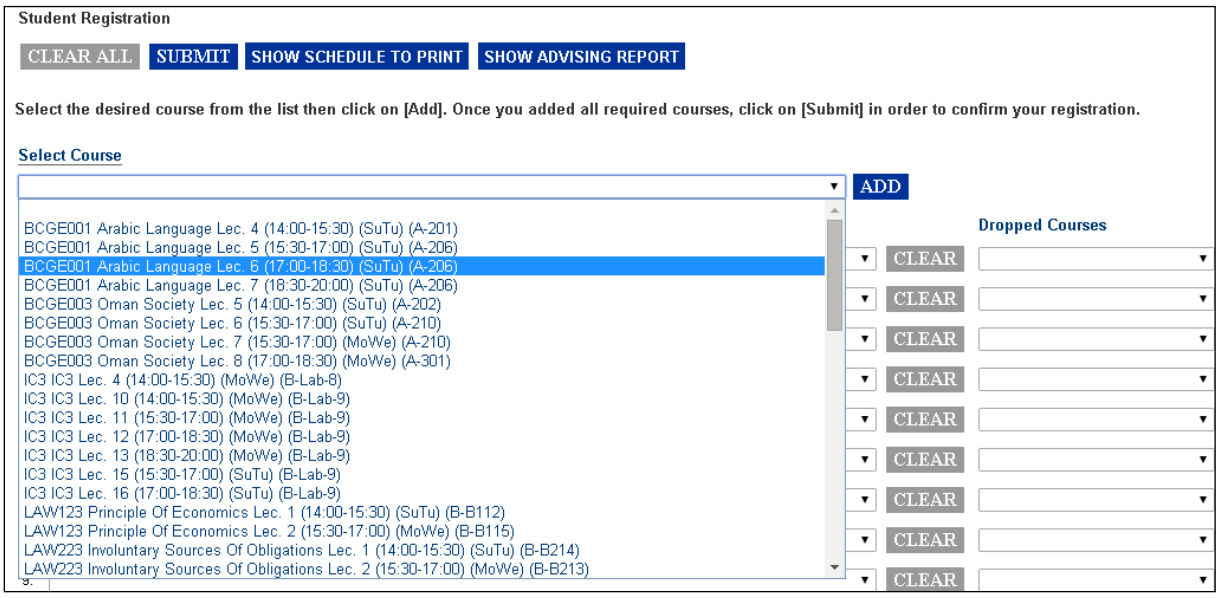
   "**Registration time** is not verified for this student – read only."

   Online registration not allowed.

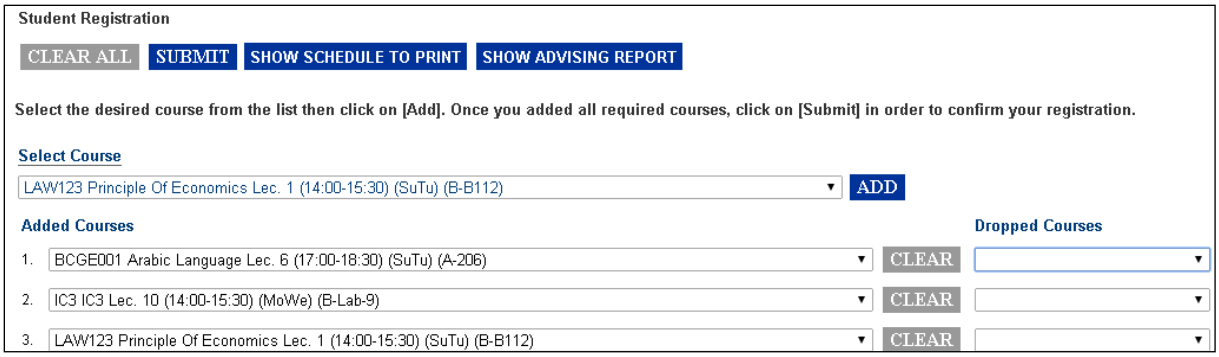
   The section closed, you cannot proceed.

   First: Make sure you are registering on the date assigned according to the academic department and college-joining year as posted on the college's web site.

   Second: Make sure that you select the current semester on your own page, or change the semester as follows:



10. You can select the required courses. You can select any of the courses on the list, as they are all eligible. The closed sections and the courses whose prerequisites are not met will not appear on the list.

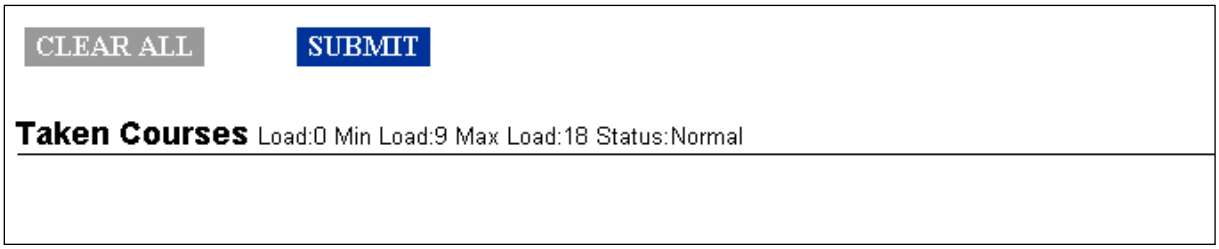


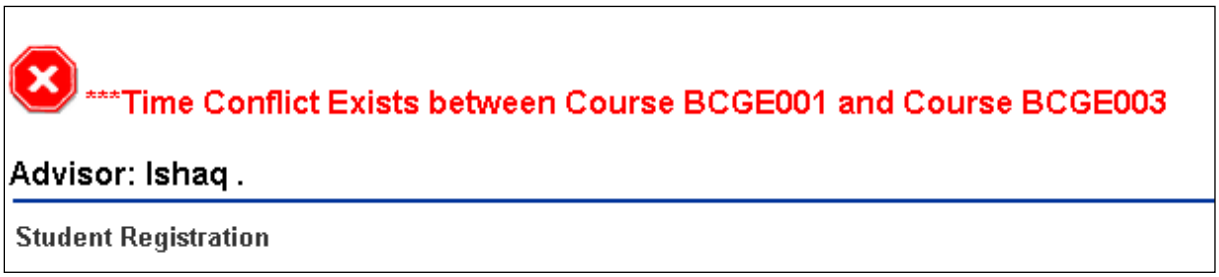
In case a course does not appear on the list, there may be the possibility that:

- The course has a prerequisite, which has not been met (check the program of study).
- The section is closed /full (check course schedule).
- The course not offered this semester (check course schedule).

After selecting the required courses, the page must be as follows:

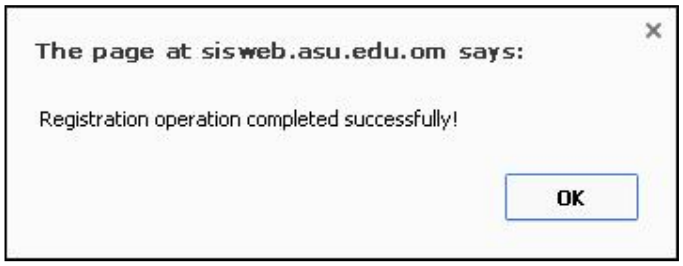
11. Now click SUBMIT.





12. You may get a wrong message like the one below:

13. After resolving all the problems that you have encountered, you may get the following message:



14. Then the registered courses will appear as below.

Taken Courses Load:15 Min Load:9 Max Load:18 Status:Normal

Crs.#	Title	Credits	Load	Schedule
BCGE001	Arabic Language	3	3	6 - (17:00-18:30) (SuTu) (A-206)
BCGE003	Oman Society	3	3	5 - (14:00-15:30) (SuTu) (A-202)
LAW323	القضاء الاداري	3	3	1 - (15:30-17:00) (SuTu) (B-B305)
LAW413	Civil And Commercial Procedures 2	3	3	2 - (18:30-20:00) (MoWe) (B-B113)
LAW415	Internal Practical Training	3	3	1 - (20:00-21:30) (SuTu) (B-B114)

15. In such manner, you have successfully registered the required courses.

Important Notes

If you are asked to change your own password, create a new one using English letters and numbers.

If you fail to complete the registration process, contact the Finance and the Department of registration.

If you cannot access the online service, contact the following number: