



A'Sharqiyah University Policy

Policy on Short Term Research Visit for Collaborative Research for ASU Faculties

Policy name	[Policy on Short Term Research Visit for Collaborative Research for ASU Faculties]		
Policy number	RS0002		
Contact Person	[Chair of UREC]		
Approval Authority	Board of Trustees		
Date first approved	[Jan, 2015]	Last substantive review	[Dec, 2018]
Policy Review Cycle	[Annual]	Next review	[Dec, 2020]

1. Definitions

Terms / Abbreviations	Definition
[International research collaboration	[Research pursued jointly by Faculty members or researchers whose primary institutional affiliations are in different countries.
[ASU	[A'Sharqiyah University

2. Purpose

1. To widen the network of faculties/researchers from ASU and their foreign counterparts that can create utilization of common resources in an agreed time frame.
2. To improve the ability of faculties/researchers at ASU in conducting collaborative research with their partner institutions abroad
3. To increase international recognition of the conducted research
4. To improve research quality and increase the quantity of scientific publications
5. To improve the citation index of ASU faculty/researchers]



3. Scope

[Applies to address the research needs of ASU]

4. Policy Statement

[As per the mission and vision, ASU is committed to excellence in research in the fore front areas of science and technology, engineering, management and education. ASU foresees international/national research collaborations will continue to expand in the present globally connected world and that collaborations are vital part of advanced scientific knowledge. Such collaborations would facilitate and strengthen interaction among ASU faculties and research institution abroad in the research areas of mutual interest. We can expect to improve the quality of research and increase the number of quality publications from ASU and thus from Sultanate of Oman in internationally renowned scientific journals while working with international counterparts through such program.

4.1 REQUIREMENTS

1. The applicant should be a full time faculty member or a researcher working under a faculty member at ASU.
2. A mini proposal of the research activities intended to carry out at the collaborative research lab/institution.
3. The applicant should have an adequate track record in research as evidenced from his/her curriculum vitae. (This can be waved off in case of PhD candidates and research assistants).
4. An official letter of acceptance/ invitation from the collaborator or collaborative institution (letter of agreement for research collaboration).
5. The length of the research visit should be between 3 – 6 weeks during summer and Two weeks during the semester breaks.
6. A brief report on the research visit should be submitted to UREC on return.
7. Expenditure statement should be submitted to finance department on return from the visit.

4.2 OUTCOME

1. Advancement of innovative research for ASU faculties/researchers reaching to international standards.
2. Establishing research network with national/international universities/research institutions.
3. Publications in international journals
4. Possibility of signing MoU between ASU and the national/international counterpart.



4.3 FINANCING (per applicant)

ASU support the researcher's expenditure a maximum of OMR 600. Overseas collaboration partners may be asked to contribute towards accommodation and the lab expenditure for the research activities.

4.4 LEAVE

ASU will grant a research leave for the faculty members during summer and in between the semesters for carrying out the collaborative research work. They are considered to be on University duties during the research visit for a period of two weeks. Time over and above two weeks during the research visit shall be considered as part of their annual leave. The faculty members should plan their research visit without affecting their teaching hours']

5. Key Stakeholders

[Deans, Faculties, Researchers]

6. Procedures and Guidance

[Applicants should apply before two months of the proposed research visit in the prescribed format. (Appendix A and Appendix B)]

7. References

[Dickerson, M. (June 2013). Return to Work Programs: Why You Need One, CET Compensation Risk Advisor Cavignac & Associates. Retrieved from:
<http://www.cavignac.com/return-to-work-programs-why-you-need-one>

8. Revision History

Version	Author/Reviewer	Revision(s) made and justification	Date
1	Chair UREC	Annual review – No changes.	17 July 2017
2	Chair UREC	Substantive review – No changes.	Dec 2018
3	Chair UREC	Amendments in: <ul style="list-style-type: none"> • Title • Policy statement • References 	23 June 2019