



Course Descriptor Internship

ACADEMIC YEAR	2021-2022	SEMESTER	Summer
	Course Code		MNGT 470
Credit hours	3	Level of study	Undergraduate - Year Three
College / Centre	COBA	Pre-requisites	Accumulated 80 credit hours
Co-requisites	None		

1. COURSE OUTLINE

A'Sharqiyah University internship course provides students with the opportunity to obtain practiced experience in a typical work environment. Students will gain exposure to various aspects of general business practices along with valuable industry experience. Students who have completed the required coursework will be allowed the opportunity to enhance their skills and competencies by participating in practical work in the relevant field. This process will allow the student to complement the theoretic knowledge in the classroom along with application of learned principles in a profession office environment. The Internship course is also intended to enhance the students' employment prospect.

2. AIMS

[The purpose of an internship or experiential learning experience is to enable COBA's students to gain valuable work experience within the business environment. This experience is designed to complement the course work taken so that your business education experience is enhanced. Experiential learning is an educational plan that integrates classroom study with practical work experience. It is intended to contribute meaningfully to your over-all preparation by providing an opportunity for the practical application of skills and concepts learned in classes. An internship is much more than a job; it is also a course which offers you an individualized educational experience through the study of a structured employment situation.

3. LEARNING OUTCOMES, TEACHING, LEARNING and ASSESSMENT METHODS

Learning Outcomes (Definitive)	Teaching and Learning methods (Indicative)	Assessment (Indicative)
Upon successful completion of this course, students will be able to:		
1. Have practical experience within a real world business environment	Work –based supervised training	1- Final report
2. Demonstrate understanding of various administration and management tasks	Work –based supervised training	2- presentation
3. Analyze and propose solutions to business problems		Work- based assessment
4. Apply the knowledge and skills gained at university to the work place.		

4. ASSESSMENT WEIGHTING

Assessment	Percentage of
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	final mark (%)
1- Final report	
A) Company description (500 words)	10
B) Job description (500 words)	10
C) Final assessment (reflective report – 1500 words)	25
2- Presentation	25
3- Company – work-based evaluation	30
TOTAL	100%

5. ACHIEVING A PASS

Students will achieve 3 credit hours for this course by passing a **minimum overall score of 50%.**

NB *Ensure that ALL learning outcomes are taken into account

6. COURSE CONTENT (Indicative)

WEEK	LECTURE TOPIC	TIME (HOURS)
1	This is an 8 weeks' internship course. These are no lectures. The student will be provided with on. The job training and will be assigned a mentor by the internship company who will be monitoring and assessing his \ her performance.	
2		
3		
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12		



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5. ACHIEVING A PASS		
13		
14		weekly
15		
	TOTAL HOURS	40
1 - 15	Plus RECOMMENDED INDEPENDENT STUDY HOURS	20
	TOTAL COURSE HOURS	60

7. RECOMMENDED READING

Core text/s:

The students will be inducted by the internship company and they will follow the company, recommended manuals and work regulations.

Some useful literature:

- Asharqiyah University. (2015). Internship Course: Student Handbook.
- Ohio State University & Central Ohio Technical College. (2011). How to Conduct a Successful Internship Experience.

Library + online resources:

As per the internship company's recommendation, instructions and requirements.