



Course Descriptor MNGT201 Principles of Management

Proposed Academic Year	2020/21	Last Reviewed Academic Year	2019/20
Course Code	MNGT201	Course Title	Principles of Management
Credit hours	3	Level of study	Undergraduate Year one
College / Centre	COBA	Department	Management
Co-requisites	None	Pre-requisites	None

1. COURSE OUTLINE

[This course emphasizes on the basic skills necessary for manager to achieve the goals of an organization. It introduces the concepts of managerial functions of planning, organizing, leading and controlling. Also, it focuses on the skills and roles of the manager as leader of the organization. The course gives an overview of the main concepts vital for comprehending the expectations from manager's role in 21st century organizations.]

2. AIMS

[The aim of the course is to equip the students with the following managerial foundations:

- The basic roles, skills and functions of managers.
- The impact of external environment and the importance of stakeholders.
- The concept of organizational and managerial ethics and social responsibility.
- The workplace issues in contemporary organizations.]

3. LEARNING OUTCOMES, TEACHING, LEARNING and ASSESSMENT METHODS

Learning Outcomes (Definitive)	Teaching and Learning methods (Indicative)	Assessment (Indicative)
Upon successful completion of this course, students will be able to:		
1. Identify what management is and what it does	Lectures, Group Work, Case Studies	Written Examination, Quizzes
2. Describe and illustrate basic management functions and roles	Lectures, Group Work, Case Studies	Written Examination, Quizzes
3. Identify any major developments in management thought and to present an overview of social-responsibility initiatives and the external environment concept.	Lectures, Group Work, Case Studies	Written Examination, Quizzes



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4. Take decision-making, plan the goals/objectives and design the structure for controlling the performance		Case Study report
		Written Examinations, Case Study

4. ASSESSMENT WEIGHTING

Assessment	Percentage of final mark (%)
Mid-term Examination - 1	25
Mid-term Presentation - 2	25
Class Activity (Participation/ Case Discussion/ Presentation/ Quiz)	10
Final Examination	40
TOTAL	100%

5. ACHIEVING A PASS

The student will achieve pass by accumulating 50% of the course total allocated marks.

Letter grade distribution is as follows:

Grading system

GRADE	VALUE	GRADE
A	4.0	95-100
A-	3.7	90-94
B+	3.3	85-89
B	3.0	80-84
B-	2.7	75-79
C+	2.3	70-74
C	2.0	65-69
C-	1.7	60-64
D+	1.3	55-59
D	1.0	50-54
F	0.0	0-49

WEEK	LECTURE TOPIC	TIME (HOURS)
1	Introduction to the Fundamentals of Management	3



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2	Managers and Management	3
3	The Management Environment	3
4	Integrative Managerial Issues-I	3
5	Integrative Managerial Issues-II	3
6	Foundations of Planning-I Midterm Exam-I	3
7	Foundations of Planning-II	3
8	Organization Structure And Design-I	3
9	Organization Structure And Design-II	3
10	Managing Human Resources-I Midterm Exam-II	3
11	Managing Human Resources-II	3
12	Foundations of Control	3
13	Managing Communication & Information-I	3
14	Managing Communication & Information-II	3
15	Revision	3
	TOTAL HOURS	45
1 - 15	Plus RECOMMENDED INDEPENDENT STUDY HOURS	45
	TOTAL COURSE HOURS	90

7. RECOMMENDED REFERENCES

6. RECOMMENDED READING

Core text/s:

Fundamentals of Management, 8/E by Robbins, De Cenzo & Coulter ©2013

Library + online resources: <https://2012books.lardbucket.org/books/management-principles-v1.0/s05-introduction-to-principles-of-.html>

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