



Proposed Academic Year	2021-2022	Last Reviewed Academic Year	2019-2020
Course Code	MIFS470	Course Title	Internship
Credit hours	03	Level of study	Undergraduate
College / Centre	CoBA	Department	MIS
Co-requisites		Pre-requisites	MIFS101

1. COURSE OUTLINE

The internship course provides students with the opportunity to gain practical experience in a typical work environment. Students will be exposed to various aspects of general business practices; along with valuable industry experience. Upon completion of their required coursework; students will be allowed to be attached to an organization where they will be mentored by 2 supervisors, one from ASU and the other one from the Business where the student will commit to the practical experience. The Internship course is also intended to enhance the student's employment prospects.

2. AIMS

This internship course aims to enable students to gain work experience within the business environment. The experience will help them to enhance the business process through hands-on experience. The internship is an opportunity where students to apply their skills and knowledge in real business settings.

3. LEARNING OUTCOMES, TEACHING, LEARNING and ASSESSMENT METHODS (Indicative)

Learning Outcomes(Definitive)	Teaching and Learning methods	Assessment (Indicative)
<ol style="list-style-type: none"> 1. Have practical experience within a real-world business environment 2. Demonstrate understanding of various administration and management tasks 3. Analyze and propose solutions to business problems. 4. Apply the knowledge and skills gained at university to the workplace. 	<ul style="list-style-type: none"> • Lectures • Seminars • Group Work • Computer Laboratory Work • Competitive business world 	<ul style="list-style-type: none"> • Formative in-class assessment and feedback • Participation and Attendance

4. ASSESSMENT WEIGHTING



Assessment	Percentage of final mark (%)
1- Final report	
A) Company description (500 words)	10
B) Job description (500 words)	10
C) Final assessment (reflective report – 1500 words)	25
2- Presentation	25
3- Company – work-based evaluation	30
TOTAL	100%

5. ACHIEVING A PASS

Students will achieve 3 credit hours for this course by passing **ALL** of the course assessments and achieving a **minimum overall score of 50%**.

5. COURSE CONTENT (Indicative)

WEEK	LECTURE TOPIC	TIME (HOURS)
1	This is an 8 weeks' internship course. There are no lectures. The student will be provided with on job training and will be assigned a mentor by the internship company who will be monitoring and assessing his \ her performance	
2		
3		
4		
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7		
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10		
11		
12		
13		



14		weekly
15		
	TOTAL HOURS	40
1 - 15	Plus RECOMMENDED INDEPENDENT STUDY HOURS	20
	TOTAL COURSE HOURS	60

7. COMMENDED READING

Core text/s:

The students will be inducted by the internship company and they will follow the company, recommended manuals, and work regulations.

Some useful literature:

- A'Sharqiyah University. (2015). Internship Course: Student Handbook.
- Ohio State University & Central Ohio Technical College. (2011). How to Conduct a Successful Internship Experience.

Library + online resources:

ASU library

ASU online resources (ProQuest and ebrary)

Sultan Qaboos University Library (by agreement)