

<b>Proposed Academic Year</b>	2021/ 2022	<b>Last Reviewed Academic Year</b>	2020/2021
<b>Course Code</b>	INTE 470	<b>Course Title</b>	Internship
<b>Credit hours</b>	3	<b>Level of study</b>	Undergraduate
<b>College / Centre</b>	COBA	<b>Department</b>	MIFS
<b>Co-requisites</b>	None	<b>Pre-requisites</b>	None

### 1. COURSE OUTLINE

The internship course will provide students with the opportunity to gain practical experience in a typical work environment. Students will be exposed to various aspects of general business practices, along with valuable industry experience. Upon completion of this required coursework, students will be given the opportunity to be attached to an organization where they will be mentored by 2 supervisors, one from ASU and the other one from the Business Organization where the student will commit to the practical experience. The Internship course is also intended to enhance the students' employment prospect.

### 2. AIMS

The aim of this internship course is to enable students to gain work experience within the business environment. The experience will help them to enhance business process through a hand-on experience. The internship is an opportunity where students apply their skills and knowledge in the real business settings.

### 3. LEARNING OUTCOMES, TEACHING, LEARNING and ASSESSMENT METHODS (Indicative)

#### 1. LEARNING OUTCOMES, TEACHING, LEARNING ,ASSESSMENT METHODS , and Graduate Attributes Mapping

<b>Learning Outcomes (Definitive)</b>	<b>Teaching and Learning methods (Indicative)</b>	<b>Assessment (Indicative)</b>	<b>Graduate Attributes Mapping</b>
Upon successful completion of this course, students will be able to:			
1. Have practical experience within a real world business environment	For example, Group Work, Computer Laboratory Work, online videos tutorials, online group discussions using LMS, independent readings, individual or	For example, Formative in-class assessment, employer reporting feedback,	Commitment to national development and Omani ethical values. Innovative spirit. Global insight.

		group work, employer experience, presentation.	Group/individual presentation, Participation	Adaptability to changing environments.
2.	Demonstrate understanding of various administration and management tasks	For example, Group Work, Computer Laboratory Work, online videos tutorials, online group discussions using LMS, independent readings, individual or group work, employer experience, presentation.	For example, Formative in-class assessment, employer reporting feedback, Group/individual presentation, Participation	Commitment to national development and Omani ethical values. Innovative spirit. Global insight. Adaptability to changing environments.
3.	Analyze and propose solutions to business problems.	For example, Group Work, Computer Laboratory Work, online videos tutorials, online group discussions using LMS, independent readings, individual or group work, employer experience, presentation.	For example, Formative in-class assessment, employer reporting feedback, Group/individual presentation, Participation	Commitment to national development and Omani ethical values. Innovative spirit. Global insight. Adaptability to changing environments.
4.	Apply the knowledge and skills gained at university to the work place.	For example, Group Work, Computer Laboratory Work, online videos tutorials, online group discussions using LMS, independent readings, individual or group work, employer experience, presentation.	For example, Formative in-class assessment, employer reporting feedback, Group/individual presentation, Participation	Commitment to national development and Omani ethical values. Innovative spirit. Global insight. Adaptability to changing environments.



#### 4. ASSESSMENT WEIGHTING

Assessment	Percentage of final mark (%)
<b>1- Final report</b>	
A) Company description (500 words)	10
B) Job description (500 words)	10
C) Final assessment (reflective report – 1500 words)	25
<b>2- Presentation</b>	25
<b>3- Company – work-based evaluation</b>	30
<b>TOTAL</b>	<b>100%</b>

#### 5. ACHIEVING A PASS

Students will achieve 3 credit hours for this course by achieving a minimum overall score of 50%

#### 6. COMMENDED READING

##### Core text/s:

The students will be inducted by the internship company and they will follow the company, recommended manuals and work regulations.

Some useful literature:

- A' Sharqiyah University. (2015). Internship Course: Student Handbook.
- Ohio State University & Central Ohio Technical College. (2011). How to Conduct a Successful Internship Experience.

##### Library + online resources:

ASU library  
ASU online resources

**Course Descriptor**  
**INTE 470 Internship**

---

جامعة الشرقية  
A' SHARQIYAH UNIVERSITY

