



**Course Descriptor**  
**ENGL101A: English Communication Skills 1**

<b>Proposed Academic Year</b>	2020/2021	<b>Last Reviewed Academic Year</b>	2019/2020
<b>Course Code</b>	ENGL101A	<b>Course Title</b>	English Communication Skills 1
<b>Credit hours</b>	3	<b>Level of study</b>	Undergraduate
<b>College / Centre</b>	CLFS	<b>Department</b>	
<b>Co-requisites</b>		<b>Pre-requisites</b>	

**1. COURSE OUTLINE**

[CLFS offers English Communication Skills 101 (A) to undergraduate students as an integrated university requirement course. The course covers the language systems and the four English Language skills; with emphasis on oral skills

**2. AIMS**

This course aims at improving students' general and oral English skills. The learning Outcomes (LOs) attempt to cover a range of Language systems in addition to four language skills at Elementary Level (A1CEFR). The course employs the Communicative Approach and principled eclecticism informs the teaching methodology. Teachers focus more on oral fluency and beside raising students' awareness of the relevancy of the learning outcomes to real life situations. Assessments are varied and mapped to the course LOs (quizzes, speaking (discussion, debate) , research project and presentations participation, midterm and final exam.)

**3. LEARNING OUTCOMES, TEACHING, LEARNING and ASSESSMENT METHODS**

<b>Learning Outcomes (Definitive)</b>	<b>Teaching and Learning methods (Indicative)</b>	<b>Assessment (Indicative)</b>
<p>Upon successful completion of this course, students will be able to:</p> <p><b>1. LANGUAGE SYSTEMS:</b></p> <ul style="list-style-type: none"> <li>• Recognize and use appropriate expressions in correct contexts.</li> <li>• Recognize and use different forms of the verb “to be” and pronouns.</li> <li>• Recognize and use question words.</li> <li>• Recognize and use preposition of time / place etc.</li> <li>• Use present simple and adverbs of frequency.</li> </ul>	<p>Lectures and powerpoint presentations: Moodle integration with Microsoft teams</p>	<p>Moodle quizzes</p>



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<ul style="list-style-type: none"> <li>• Recognize and use basic modals to express ability, make a request and ask for permission.</li> <li>• Recognize and use determiners such as this, that, these and those.</li> <li>• Understand and use 'there is/are' to describe places.</li> </ul>		
<p><b>2. Reading:</b></p> <ul style="list-style-type: none"> <li>• Read a one to two-page (100-200 words) text and identify the main idea.</li> <li>• Read a one to two-page text and extract specific information in a given period.</li> <li>• Read, identify and correct mistakes.</li> <li>• Read and write correct heading to paragraphs.</li> <li>• Use clues from context to guess the meaning of unfamiliar words.</li> </ul>	<p>Worksheets: Moodle integration with Microsoft teams</p>	<p>Moodle assignment</p>
<p><b>3. 2. Writing:</b></p> <ul style="list-style-type: none"> <li>• Students are required to complete a research project which involves some library, internet and ends up with an essay of 250---350</li> <li>• Students should choose their topics</li> </ul>	<p>Lectures and powerpoint presentations: Moodle integration with Microsoft teams</p>	<p>Midterm exam: Moodle assignment</p>



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<p>based on the topics of the units in the booklet.</p> <ul style="list-style-type: none"> <li>The topics of the units in the booklet are quite wide so the student and the teacher should agree on the actual scope of the essay ( a separate booklet to be distributed to students and explain more technical details).</li> </ul>		
<p><b>4. Speaking:</b></p> <ul style="list-style-type: none"> <li>Introduce themselves and respond to personal queries.</li> <li>Ask for and give information about others.</li> <li>Speak about their home places, routines, interests, life experience, hobbies, vacation, etc.</li> <li>Participate in small group discussions</li> <li>Participate in small group debates</li> <li>Deliver a presentation.</li> <li>Use oral communication skills necessary for delivering speech in different</li> </ul>	<p>Moodle integration with Microsoft teams</p>	<p>Microsoft teams/discussion forum</p>



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<p>situations. These oral skills include: eye contact, use of body language, useful phrases to agree/disagree, appropriate tone etc.</p>		
<p><b>5. Listening:</b></p> <ul style="list-style-type: none"> <li>• Listen, identify and write missing words from a text.</li> <li>• Identify main ideas.</li> <li>• Listen to a speaker/s and identify the speaker/s, place, things etc.</li> <li>• Take notes from a listening text.</li> <li>• Listen and sequence the events according to their occurrence.</li> </ul> <p>Listen to a text/ conversation/ story and extract specific information</p>	<p>Moodle integration with Microsoft teams</p>	<p>Moodle quizzes</p>
<p><b>6. VOCABULARY:</b></p> <ul style="list-style-type: none"> <li>• Demonstrate an understanding of word definition and appropriate usage.</li> </ul> <p>Have an ability to recognize and reproduce A1 level vocabulary</p>	<p>Lectures and powerpoint presentations: Moodle integration with Microsoft teams</p>	<p>Final exam: Moodle quizzes</p>



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**4. ASSESSMENT WEIGHTING**

Assessment	Percentage of final mark (%)
Quizzes: Reading and Listening	10%
Quizzes: Discussion and Debate	10%
Research Project	10%
Presentation	10%
Class Participation	10%
Midterm	20%
Final Exam	30%
<b>TOTAL</b>	<b>100%</b>

**5. ACHIEVING A PASS**

Students will achieve 3 credit hours for this course by passing **ALL** of the course assessments [*alternatively, list the compulsory pass assessments\**] and achieving a **minimum overall score of 50%**

***NB \*Ensure that ALL learning outcomes are taken into account***

**6. COURSE CONTENT (Indicative)**

<b>6. COURSE CONTENT (Indicative)</b>	
<p><b>Week1:</b> Unit One: Friends, Jobs and Family (Lesson 1&amp;2). Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle)</p>	<b>Hours</b> 3
<p><b>Week 2:</b> Unit One: Friends, Jobs and Family (Lesson 3&amp;4). Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle)</p>	3
<p><b>Week 3:</b> Research project: Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle)</p>	3
<p><b>Week 4:</b> Research project: Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle)</p>	3
<p><b>Week 5:</b> Unit Two: Free time (Lesson 1&amp;2). Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle)</p>	3



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<b>Week 6:</b> Unit Two: Free time (Lesson 3&4). Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle)	3
<b>Week 7:</b> Unit Three: Food around the world (Lesson 1&2). Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle)	3
<b>Week 8:</b> Unit Three: Food around the world (Lesson 3&4). Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle)	
<b>Week 9:</b> Unit Four: Our life (Lesson 1&2). Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle)	3
<b>Week 10:</b> Unit Four: Our life (Lesson 3&4). Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle)	3
<b>Week 11:</b> Unit Five: Places where we live (Lesson 1&2). Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle)	3
<b>Week 12:</b> Unit Five: Places where we live (Lesson 3&4). Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle)	3
<b>Week 13:</b> Unit Six: School and University (Lesson 1&2). Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle) Presentation	3
<b>Week 14:</b> Unit Six: School and University (Lesson 3&4). Mode of teaching: Online teaching (lectures and power Point presentations: integrating Microsoft teams with Moodle) Presentation	3
<b>Week 15:</b> Presentation : through Microsoft teams	3
<b>Week 16:</b> Final Exam	3
<b>Week 17:</b>	



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<b>TOTAL HOURS</b>	
Plus <b>RECOMMENDED INDEPENDENT STUDY HOURS</b>	
<b>TOTAL COURSE HOURS</b>	

**7. RECOMMENDED REFERENCES**

**Core text/s:**

Gairns, R., Redman, S., *Natural English*, 2006 (Elementary) Student's Book with Audio CD Oxford University Press. Oxford. ISBN: 978-0-19-438849-8

**Library + online resources:**

[www.oup.com/elt/naturalenglish](http://www.oup.com/elt/naturalenglish)

<https://archives.un.org/content/glossary-recordkeeping-terms>

[https://siarchives.si.edu/sites/default/files/pdfs/SIA\\_RecordsManagement\\_GlossaryOfTerms.pdf](https://siarchives.si.edu/sites/default/files/pdfs/SIA_RecordsManagement_GlossaryOfTerms.pdf)

**Open Educational Resources:**



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