

# Fatema Hamed AL-Hakmani

+968 9271 1624

fatemhakmani@gmail.com

Muscat, Oman

## PROFILE

Extremely motivated to constantly develop my skills and grow professionally. English Language and Literature graduate from Sultan Qaboos University (SQU) with a good experience in teaching seeks a job that matches my qualifications.

## EXPERIENCE

### ● NOW

#### English Language Instructor & Level coordinator

A'SHARQIYAH UNIVERSITY , Ibra, Oman

### ● 2022-2024

#### English Language Instructor

A'SHARQIYAH UNIVERSITY , Ibra, Oman

### ● MAY. - AUGUST 2022

#### English Language Instructor

Sultan Qaboos Naval Academy , Almusannah, Oman

### ● FEB. - APR. 2022

#### English Language Instructor (part-time)

The University of Nizwa , Nizwa, Oman

### ● JAN. 2021 - JAN. 2022

#### English Language Instructor (part-time)

Jalan Administrative Training Institute , Alkamil Wa Alwafi, Oman

### ● SEP. - DEC. 2020

#### English Language Teacher (part-time)

Abdulah Bin Alabass private school , Alkamil Wa Alwafi, Oman

## EDUCATION

### ● CURRENTLY

MA:

Applied linguistics

The University of Bedfordshire

### ● 2022

IELTS - Band 6.5

### ● 2022

CELTA Certificate

University of Cambridge

### ● 2015- 2020

Bachelor of Arts:

English Language  
and Literature

Sultan Qaboos University

### ● 2015

General Education Diploma:  
Science Curriculum

Alwafi School - Alkamil Wa Alwafi

## SKILLS

Collaborative work



Planning



Flexibility



Critical Thinking



Time Management



Communication



Problem Solving



Computer skills



● **2019- 2020**

**CEO of Bandori company**

Injaz 2020, Muscat, Oman

● **2018- 2019**

**Marketing leader**

**in Oman Automotive Performance team**

SQU, Muscat, Oman

● **2017- 2018**

**Coordinator at Jalan Administrative**

**Training Institute**

Alkamil Wa Alwafi, Oman

**A C C O M P L I S H M E N T S**

● **Supervising TESOL students from**

**The University of Hawaii**

A'SHARQIYAH UNIVERSITY | 2023-2024

● **Attending ELT conference**

SQU | 2023

● **Conducting a workshop for college students:**

**(How to improve your listening skills?)**

A'SHARQIYAH UNIVERSITY | 2022

● **Attending The 3rd virtual Symposium:**

**Effective Educational Assessment Practices**

UTAS-Rustaq | 2023

● **Attended online training program titled**

**(Corona and the negative economic impact of companies and correction of the path)**

Higher Education, Research and Innovation | 2021

● **Participated in NBO virtual hackathon.**

Muscat | 2021

● **Attended online training on Crisis Management**

Higher Education, Research and Innovation | 2020

● **Participated in Injaz Oman.**

Muscat | 2019-2020

● **Participated in the Local Shooting Championship**

**by The National Shooting Team.**

Oman | 2019

● **Participated in TECH-CAMP Oman 1 &2 organized**

**by the American Embassy.**

Oman Knowledge | 2019

● **Attended "Calculate it Right" workshop organized**

**by Sharakah and National Finance.**

Oman Knowledge | 2019

● **Participated in the Innovation and Entrepreneurship**

**Society.**

SQU | 2018-2019

● **Participated in 17th Science Festival.**

SQU | 2018- 2019

**L A N G U A G E S**

Arabic



English



This is to certify that

**FATEMA HAMED KHALIFA AL HAKMANI**

has been awarded

**Pass**

in

**CELTA**

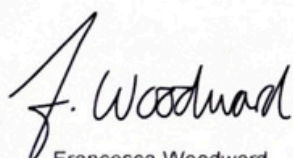
Cambridge English Level 5 Certificate in Teaching English to Speakers of Other Languages

Date of Award  
**JANUARY 2022**

Centre Number  
**OM010**

Accreditation Number  
**501/1891/2**

Level 5 refers to the Regulated Qualifications Framework (RQF) in England and Northern Ireland.



Francesca Woodward  
Chief Executive  
Cambridge Assessment English

Date of Issue: 13/01/22  
Certificate Number: ccpf714925



02008824

DP931





September 14, 2020

COMPLETION OF DEGREE NOTIFICATION

إفادَة بإكمال درجة

This is to certify that

**Fatema Hamed Khalifa Al Hakmani**

has successfully completed all the requirements  
for the degree of

**Bachelor of Arts**

Major: English Language and Literature

in September 2020

تشهد عمادة القبول والتسجيل بجامعة السلطان قابوس بأن

فاطمة بنت حمد بن خليفة الحكمانية

قد أنهت بنجاح متطلبات درجة

بكالوريوس الآداب

التخصص : اللغة الإنجليزية وآدابها

وذلك في سبتمبر ٢٠٢٠

This degree will be officially awarded upon  
approval of the University Council and conferred at  
the convocation ceremony in **November 2020**.

وسوف تمنح الدرجة رسميا بعد اعتمادها من قبل مجلس الجامعة في  
حفل التخرج في نوفمبر ٢٠٢٠

We strongly advise that you also obtain an official  
transcript.

كما أننا ننصح كل من يرغب في التأكد من الخلفيات الدراسية  
لأي طالب أن يطلب كشف الدرجات ويفضل النسخة الرسمية

والله ولي التوفيق ...

Yours sincerely

Graduates' Affairs Departmen



Signature / التوقيع

دائرة شؤون الخريجين



### EXPERIENCE LETTER

This is to certify that **Mrs./Ms. Fatema Hamed Khalifa Al Hakmani** has worked as a part-time teacher at the University of Nizwa at the Foundation Institute from 6<sup>th</sup> of February 2022 to 7<sup>th</sup> of April 2022.

During the period of her assignment, we found her sincere, a keen learner and adhering to the duties and responsibilities entrusted to her.

**Mrs./Ms. Fatema** participated in performing the work with determination and sincerity. As we observed, **he/she** was active and could perform all her assigned tasks as expected. Besides in my opinion, she was motivated, professional and contributed to our organizational goals and targets. Overall, we were satisfied with her performance.

We wish him/her all the best in her future endeavors

  
Dr. Ahmed Al-Rahbi

Foundation Institute Director

Foundation Institute

University of Nizwa

[ahmed.alahbi@unizwa.edu.om](mailto:ahmed.alahbi@unizwa.edu.om)

Office: 25446639

